

IMPAK USER FORM

Welcome! MSG Management has a state-of-the-art web-based tenant service request program called IMPAK for the property that helps us provide better, faster and more accurate property management services to you.

You can login at www.msgmanagement.com to submit service requests, review the progress and history of previous service requests, and view memos or notices from our property management office.

Each staff member listed below will receive an email confirming they have been set up to use IMPAK so they can begin using it immediately. We hope that you will find this tool helpful. However you may always contact us directly by phone, email or fax.

Please return the completed form to our office. Should you have any questions regarding this, please give us a call at (210) 490-7272.

Tenant Name: _____

Suite #: _____

Contact Person: _____

Phone: _____

Employee User Name

Email Address

User Name

Password

(MSG provides)

(MSG provides)

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please email forms to egeckler@msgmanagement.com or mleyva@msgmanagement.com or fax to 210-490-7725.